

Governing Board Agenda
WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD AGENDA FOR
REGULAR MEETING AND EXECUTIVE SESSION

DATE: January 9, 2014

TIME: Regular Meeting 7:00 p.m. – Board Room
Executive Session to follow Regular Meeting

PLACE: Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

I. REGULAR MEETING

- A. Call to Order and Roll Call
- B. Organization of the Board 1-3
- C. Moment of Silence and Meditation
- D. Pledge of Allegiance
- E. Adoption of the Regular Meeting Agenda
- Motion _____ Second _____ Vote _____
- F. Approval of the Minutes 4-5
- It is recommended that the Governing Board approve the Minutes of the December 6, 2013 Special Meeting (all Governing Board members participated telephonically).
- Motion _____ Second _____ Vote _____
- G. Approval of the Minutes 6-14
- It is recommended that the Governing Board approve the Minutes of the December 12, 2013 Regular Meeting and Executive Session (Governing Board member not present was Mr. Bill Adams.).
- Motion _____ Second _____ Vote _____
- H. Current Events: Governing Board and Superintendent
- I. Special Recognition
- Special recognition of teachers who have received National Board Certification, the most prestigious credential a teacher can earn: Kristin Roberts, Mountain View School; Jessica Looper, Mountain View School; Karen Mull, Mountain Sky Junior High School; Susan Duncan, Manzanita Elementary School; and Becky Wright, Manzanita Elementary School.

I. REGULAR MEETING (continued)

J. Public Participation**

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

K. It is recommended that the Governing Board approve the Consent Agenda.

Motion _____ Second _____ Vote _____

II. CONSENT AGENDA

- | | |
|---|-------|
| *A. Approval/Ratification of Vouchers | 15 |
| The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services. | |
| *B. Personnel Items | 16-18 |
| Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes. | |
| *C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) | 19 |
| 1. Phoenix Writers Club donated a check in the amount of \$300.00 to be used towards the purchase of materials for the PencilPals program at Mountain View School. | |
| 2. Safeway Foundation donated a check in the amount of \$700.00 to be used for families in need for the holidays at Sweetwater School. | |
| 3. S.P.I.C.E. donated a check in the amount of \$2,033.00 to be used for the funding of a music competition field trip for the benefit of students at Mountain Sky Junior High School. | |
| *D. Out-of-County/State Field Trip | 20-24 |
| 1. Diana Polanski, Desert Foothills Junior High School, Mountain Sky Junior High School, and Palo Verde Middle School, submitted an out-of-county/state field trip to Show Low High School, Show Low, AZ, February 22, 2014, for 7th and 8th grade choral and orchestra students at a cost of \$2,118.84. | |
| *E. Out-of-State Travel | 25-26 |
| 1. Joel Hanania, School Psychologist, to attend the 22nd Annual Butters-Kaplan West Coast Neuropsychology Conference, March 20-23, 2014, in San Diego, CA, at no cost to the District. | |
| *F. Affiliation Agreement with Arizona State University | 27-31 |
| *G. Agreement with the City of Phoenix to Extend a Temporary Construction Easement Associated with the Northwest Extension of the Light Rail | 32-36 |
| *H. Acceptance of the US Airways Grant in the Amount of \$500.00 | 37 |

III. ACTION / DISCUSSION ITEM

- A. Permission to Pursue Employee Phased Retirement Program (Justin Wing)

38-44

Motion _____ Second _____ Vote _____

IV. FUTURE AGENDA ITEMS

V. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

VI. CALL FOR EXECUTIVE SESSION

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.5

It is recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2014 Interest-based Negotiation (IBN) process.

Motion _____ Second _____ Vote _____

VII. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

VIII. EXECUTIVE SESSION – GENERAL FUNCTION

- A. Call to Order and Roll Call

- B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

- C. Discussion under A.R.S. §38-431.03 – A.5

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2014 Interest-based Negotiation (IBN) process.

IX. RECONVENING OF REGULAR MEETING

X. ADJOURNMENT

Motion _____ Second _____ Vote _____

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(*) Items marked with an asterisk (*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(**) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-347-2609 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(**) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(**) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
X Discussion
Information
1st Reading

FROM: Dr. Susan J. Cook, Superintendent

DATE: January 9, 2014

AGENDA ITEM: Organization of the Board

INITIATED BY: D. Rex Shumway, Legal Counsel SUBMITTED BY: Dr. Susan J. Cook, Superintendent

PRESENTER AT GOVERNING BOARD MEETING: Chris Maza, Governing Board President

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BDA/BDB/A.R.S. 15-321

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

Pursuant to A.R.S. 15-321 and Governing Board Policy BDA, the Governing Board is required to hold an organizational meeting prior to January 15 to elect officers.

The current presiding President will call for nominations for the position of President. Any interested Board member may submit his/her name for consideration or be nominated by another Board member. The nominee(s) will state the reasons for desiring the position. Board members will then cast a voice vote. A majority vote of the Board members will decide the election unless there are three (3) or more choices. A plurality vote will then be used.

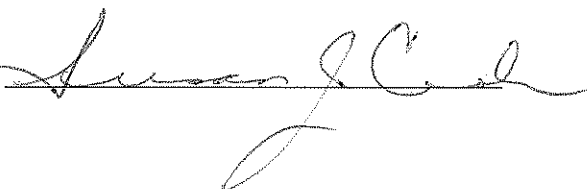
The newly elected President will call for nominations for the position of Vice President. Any interested Board member may submit his/her name for consideration or be nominated by another Board member. The nominee(s) will state the reasons for desiring the position. Board members will then cast a voice vote. A majority vote of the Board members will decide the election unless there are three (3) or more choices. A plurality vote will then be used.

The current policy BDB is attached.

SUMMARY AND RECOMMENDATION

At the discretion of the Governing Board.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item I.B.

**B-0950 BDB
BOARD OFFICERS**

President

The duties of the President of the Board shall be as follows:

- Preside over all meetings and conduct meetings in accordance with Arizona law and policies of the District.
- Affix signatures to papers and documents as authorized by the Board or by law.
- Perform all duties imposed by statute.
- Represent the District before members of the community when authorized by the Board.
- Consult with the Superintendent on the agenda for each meeting.
- Consult with Board members on proposed agenda.
- Encourage and maintain orderly and democratic participation.
- Keep all discussions factual and on the subject at hand.
- Allow for full and complete exploration of each item of business.

In the absence of the President of the Board, the Vice-President shall assume this position temporarily and perform all the functions of the President.

In the absence of both the President and Vice-President, the Past President shall serve as the temporary president for the meeting only. In the absence of the President, Vice-President and Past President (where the position is not filled because of the lack of a Past President), the remaining three (3) members of the Board shall elect a temporary president for the meeting only. The minutes of the meeting shall reflect the election of the temporary president.

Vice-President

The Vice-President, or President in absence of the Vice-President or other designee of the Board, shall be responsible for the review of all expense vouchers prior to the Board meeting in which action is scheduled and sign such papers or documents required by the Board or by law.

Past President

The Past President shall preside over Board meetings in the absence of both the President and the Vice-President.

Adopted: June 21, 2006

LEGAL REF.: A.R.S. 15-321

CROSS REF.: BDF - Advisory Committees

BEC - Executive Sessions/Open Meetings

BED - Meeting Procedures/Bylaws

BEDB - Agenda

BEDBA - Agenda Preparation and Dissemination

BEDH - Public Participation at Board Meetings

WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD MINUTES: SPECIAL MEETING

2013-2014

December 6, 2013

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. SPECIAL MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call

Mr. Maza called the meeting to order at 4:30 p.m. telephonically. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mrs. Tee Lambert.

B. Adoption of the Special Meeting Agenda

UNANIMOUS

A motion was made by Mr. Adams that the Governing Board adopt the Special Meeting Agenda. The motion was seconded by Mr. Jahneke. The motion carried.

C. Public Participation

There was no public participation.

D. Approval of the Consent Agenda

UNANIMOUS

A motion was made by Mrs. Lambert that the Governing Board approve the Consent Agenda items as presented. The motion was seconded by Ms. Graziano. The motion carried.

II. CONSENT AGENDA

***A. Personnel Items**

UNANIMOUS

Approved the personnel items as presented.

III. FUTURE AGENDA ITEMS

There were no future agenda items.

IV. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

There were no Governing Board and Superintendent Acknowledgments.

V. ADJOURNMENT

A motion was made by Mr. Adams to adjourn the Regular Meeting at 4:32 p.m. The motion was seconded by Mr. Jahneke. The motion carried. **UNANIMOUS**

December 6, 2013

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

December 6, 2013

GOVERNING BOARD MINUTES: REGULAR MEETING AND EXECUTIVE SESSION

2013-2014

December 12, 2013

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. REGULAR MEETING – GENERAL FUNCTION**A. Call to Order and Roll Call**

Mr. Maza called the meeting to order at 7:01 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mrs. Tee Lambert. Mr. Bill Adams was not in attendance.

B. Moment of Silence and Meditation

Mr. Maza called for a moment of silence and meditation.

C. Pledge of Allegiance

Mr. Maza asked boy scouts from Troop #525 to lead the Pledge of Allegiance.

D. Adoption of the Regular Meeting Agenda

A motion was made by Mr. Jahneke that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS**E. Approval of the Minutes**

A motion was made by Mrs. Lambert that the Governing Board approve the Minutes of the November 14, 2013 Executive Session and Regular Meeting. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS**F. Current Events: Governing Board and Superintendent**

Ms. Graziano shared that she enjoyed attending the following events:

- Lookout Mountain Elementary School Dedication Ceremony
- Parent University
- Kiwanis Walk-A-Thon
- ASBA Annual Conference with Mrs. Lambert and Mr. Adams – good sessions focusing on Board member functions

Ms. Graziano thanked the teachers and students for their hard work for the holiday concerts and programs, the science fairs, and curriculum fairs.

Mr. Jahneke shared that he enjoyed attending the ASBA Legislative Workshop.

Board members wished everyone a happy holiday season and a good Winter Break.

Dr. Cook advised the Board that the District was celebrating the following successes of Acacia Elementary School and introduced Acacia Principal, Christine Hollingsworth:

- Earned an “A” for the third year in a row. Ms. Hollingsworth shared information regarding the school’s student achievement successes.

December 12, 2013

- Jennifer Lauzon, K-6 resource teacher, was chosen as one of 11 teachers in Arizona as a 2014 Rodel Foundation of Arizona Exemplary Teacher. Ms. Lauzon will mentor high-potential student teachers from Arizona colleges of education. Ms. Hollingsworth introduced Ms. Lauzon's family who attended the meeting.
- Named for the third year, as a 2013 NCEA/ACT Arizona Higher Performing School for advancing toward college and career readiness in three areas tested by AIMS.

Ms. Hollingsworth acknowledged the students and certified/classified staff members who attended the meeting.

G. Public Participation

There was no public participation.

H. Approval of the Consent Agenda

UNANIMOUS

Ms. Graziano requested that Item *II.J. – Agreement with the City of Phoenix to Extend a Temporary Construction Easement Associated with the Northwest Extension of the Light Rail, be pulled from the Consent Agenda for separate consideration.

A motion was made by Mrs. Lambert that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Ms. Graziano. The motion carried.

II. CONSENT AGENDA

***A. Approval/Ratification of Vouchers**

UNANIMOUS

Approved and ratified the vouchers as presented.

***B. Personnel Items**

UNANIMOUS

Approved the personnel items as presented.

***C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

UNANIMOUS

Approved the public gifts and donations as presented.

1. Lookout Mountain Parent Teacher Organization donated a check in the amount of \$7,000.00 to be used towards the purchase of bleachers/benches for the gymnasium at Lookout Mountain Elementary School.
2. North Phoenix Kiwanis donated a check from the Walk-A-Thon in the amount of \$27,952.98 to be used for student and staff incentives.
3. Peter Piper Pizza donated a check in the amount of \$514.82 to the Professional Development Department for the BEGIN Program.
4. Peter Piper Pizza donated a check in the amount of \$464.63 for the benefit of students at Tumbleweed Elementary School.
5. Vaseo Apartments donated a check in the amount of \$541.81 to be used for the benefit of students at Lookout Mountain Elementary School.
6. Vaseo Apartments donated a check in the amount of \$541.81 to be used for field trips at Mountain Sky Junior High School.

December 12, 2013

- *D. Out-of-County/State Field Trips** **UNANIMOUS**
 Approved the out-of-county/state field trips as presented.
1. Tony Murphy, Mountain Sky Junior High School, submitted an out-of-county/state field trip to Prescott Valley, AZ, January 4, 2014, for 7th and 8th grade wrestlers at no cost to the District.
- *E. Out-of-State Travel** **UNANIMOUS**
 Approved the out-of-state travel as presented.
1. Emily Bacal, School Psychologist, to attend the National Association of School Psychologists (NASP) Conference, February 20-21, 2014, in Washington, D.C., at no cost to the District.
- *F. Annual Intergovernmental Cooperative Purchase Agreements with the 1 Government Procurement Alliance (1GPA)** **UNANIMOUS**
- *G. Acceptance of the Washington Education Grants in the Amount of \$5,547.55** **UNANIMOUS**
- *H. Reappointment of Community Member to the Trust Boards** **UNANIMOUS**
- *I. Resolution Appointing TSA Consulting Group, Inc. as the Third Party Administrator for the Washington Elementary School District 403(b) Plan and 457(b) Plan** **UNANIMOUS**
- *J. Agreement with the City of Phoenix to Extend a Temporary Construction Easement Associated with the Northwest Extension of the Light Rail** **UNANIMOUS**
 A motion was made by Ms. Graziano that the Governing Board approve the Agreement to Extend Temporary Construction Easement with the City of Phoenix and authorize the Superintendent to execute the necessary documents on behalf of the District. The motion was seconded by Mr. Maza. The motion carried.
- Ms. Graziano asked how the compensation payable to the District was disbursed. Ms. Cathy Thompson replied that a portion of the funds (approximately 62%) could be used by the affected school for capital projects. Ms. Thompson stated that the remainder of the funds would be deposited into the Debt Service Fund to reduce the taxpayer levy.

III. ACTION / DISCUSSION ITEMS

- A. 2013-2014 Teacher Performance Pay Plan** **UNANIMOUS**
 Dr. Cook advised the Board that it was being offered the District's annual presentation of the Teacher Performance Pay Plan. Dr. Cook stated that this would be the last year that it would exist in its current form. Dr. Cook introduced Dr. Lyn Bailey, Assistant Superintendent for Administrative Services, to provide the information.
- Dr. Bailey informed the Board that the Teacher Performance Pay Plan had not changed in the last four years. Dr. Bailey reviewed the details of the Pay Plan which was comprised of two parts:
- Part I – School-wide Focus (accounts for 80% of total allocated performance pay monies per eligible employee)
 - Part II – Individual Teacher Achievement Focus (accounts for 20% of total allocated performance pay monies per eligible employee)

December 12, 2013

Ms. Graziano asked the following questions:

- Can you identify a reason for the slight decline in school-wide student attendance? Dr. Bailey replied that the District had always met the attendance requirements that were developed by the State. Dr. Bailey stated that John Shikany's work with truanties is focused on attendance issues.
- Had the committee considered rewarding the schools that attain an A grade or retain an A grade – possibly waive the requirement to prepare a Continuous Improvement Plan? Dr. Bailey replied that she would advise the committee of Ms. Graziano's suggestion, however, there would be a different Performance Pay Plan next year that would be tied to the new teacher evaluation system.

A motion was made by Mr. Jahneke that the Governing Board approve the District's proposed 2013-2014 Classroom Site Fund Pay for Performance Compensation Plan and authorize its submission to the Arizona Department of Education. The motion was seconded by Mrs. Lambert. The motion carried.

B. Washington Elementary School District Gifted Scope and Sequence

UNANIMOUS

Dr. Cook advised that the District was required to have Governing Board approval for the Gifted Scope and Sequence at a minimum of every five years and this was the fifth year. Dr. Cook introduced Ms. Janet Sullivan who advised the Board that an update had been completed each year there were any programming changes.

Ms. Sullivan introduced Ms. Barbara Post, Administrator for Gifted Services, who reviewed changes to the Gifted Scope and Sequence since it was last presented to the Governing Board and approved five years ago. Ms. Post stated that the District had continued providing gifted services after the elimination of the supplemental funding in fiscal year 2010-2011 and thanked the Governing Board for its support of the gifted students in the program.

Mrs. Lambert thanked everyone involved in the gifted program and appreciated that the District focused on making sure that no child was left behind, regardless of their level of achievement.

Ms. Graziano had the following comments/questions:

- Asked for clarification that the District did not receive any State funding for the gifted program, however, was required to provide the services. Ms. Post confirmed that the District did not receive State funding, nor did the State define any guidelines for the gifted program. Ms. Graziano expressed her appreciation that the District provided a quality gifted program without State funding.
- Noted that the eligibility for services was for students who scored in the 97th percentile and asked if there had been a decline in the number of students who qualified for the gifted program. Ms. Post responded that the numbers had declined for a few years, which was attributed to a change in testing. Ms. Post reported that now the numbers had increased and remained consistent.
- Glad to see that there was more than one way to identify gifted students other than reading and math, e.g., ELL students.
- Since math courses were coordinated with Glendale Union High School, were there any students going to the high school for math classes? Ms. Post replied that the middle school teachers were trained to use the high school curriculum so that the students could be serviced in the District's schools rather than go to the high schools.

December 12, 2013

A motion was made by Mrs. Lambert that the Governing Board accept and approve the submission of the Washington Elementary Gifted Scope and Sequence. The motion was seconded by Ms. Graziano. The motion carried.

C. To Consider and, if Deemed Acceptable, Adopt a Resolution Authorizing the Lease Purchase of Certain Energy Conservation Measures Within the District from Midstate Energy, L.L.C., Authorizing the Execution of Various Documents Relating to Such Energy Conservation Measures and Delegating to the District Superintendent and the Business Services Director of the District the Authority to Complete Such Documents

UNANIMOUS

Dr. Cook advised the Board that it was being offered a resolution, pursuant to a previous Governing Board agenda item, that would ask that the Board affirm the lease purchase of energy conservation measures. Dr. Cook introduced Ms. Cathy Thompson to provide information.

Ms. Thompson reported that a District team had worked with vendors for approximately one year and put them through rigorous questions to determine if this project was in the best interest of the District. Ms. Thompson introduced Mr. Ben Madsen from Midstate Energy who gave a presentation regarding the parameters of the project.

Mr. Jahneke asked the following questions:

- How is the interest rate determined? Mr. Madsen replied that this would be a standard municipal lease for a 15 year term. Mr. Madsen stated that the interest rate fluctuates and is currently at 3.50% or under.
- Does the interest rate get locked in? Mr. Madsen responded that the interest rate will be locked in for the term of the lease and there was no early payment penalty.

Ms. Graziano asked the following questions:

- How are the upfront costs paid, e.g., monthly or annually? Ms. Thompson replied that the lease payments are usually an annual payment.
- Would the District need to have the funds to make the first lease payment of approximately \$400,000.00? Ms. Thompson responded that after Board approval for the financing, the District would work with Midstate Energy to determine a payment schedule. Mr. Madsen stated Midstate Energy would work with the District to accommodate a desired payment schedule, e.g., six months or twelve months after completion.
- Would this be similar to a bond project and encumber a future Governing Board? Ms. Thompson answered in the affirmative.

Dr. Cook advised the Board that some of the projects, e.g., HVAC at Chaparral and Ironwood schools could allow the District to utilize bond dollars for other projects.

Mrs. Lambert asked the following questions:

- Are we limited to the buildings mentioned in the presentation? Ms. Thompson responded that several sites were evaluated, however, she requested projects for a 15 year lease term and the schools identified were in that parameter.
- Was the \$20,000.00 estimated cost savings only for the buildings identified in the presentation. Mr. Madsen answered in the affirmative.

December 12, 2013

- How does this project help us not use our M&O dollars if we lose the excess utilities money? Does the estimated cost savings offset what we would lose? Ms. Thompson replied that it was difficult to predict. Ms. Thompson stated that during the process, vendors were asked to be as conservative as possible, e.g., the irrigation system cost savings estimate was approximately 25%-26% and the District had realized an irrigation cost savings of approximately 40% at Washington Elementary School. Ms. Thompson added that the higher interest rates and increased cost of electricity and water could reduce the estimated \$20,000.00 annual cost savings in the presentation. Ms. Thompson was hopeful that because it is a conservative estimate, the District would realize a larger savings.
- Would it be possible to expand the projects if we see a large savings on this 15 year lease? Ms. Thompson replied that it would be possible to do a project on another group of buildings.
- Do we have to wait until this lease is completed in 15 years to pursue another project? Ms. Thompson stated that the District would not have to wait until this lease was finished, but could pursue another project at any time.

A motion was made by Mr. Jahneke that the Governing Board adopt a resolution authorizing the lease purchase of certain energy conservation measures within the District from Midstate Energy, L.L.C., authorizing the execution of various documents relating to such energy conservation measures and delegating to the District Superintendent and the Business Services Director of the District the authority to complete such documents. The motion was seconded by Mr. Maza. The motion carried.

IV. INFORMATION / DISCUSSION ITEM

A. 2013 Accountability Update – Assessment Report: Part Two

Dr. Cook advised the Board that they were being provided with Part Two of the 2013 Accountability Update – Assessment Report and introduced Ms. Janet Sullivan to present the information.

Ms. Sullivan gave a presentation on District assessments in the areas of Reading/Language Arts and Mathematics and how data from these assessments were utilized at the District and school levels. She stated that District assessments aligned with Arizona Academic Standards and District curricula, including screening, diagnostic, formative and benchmark assessments.

Mrs. Lambert asked the following questions:

- Have you found that using RTI was a good way to identify students requiring intervention? Ms. Sullivan responded in the affirmative. She stated that schools were getting more sophisticated with utilizing the data from the assessments to identify what specific skills a student is lacking or if a student needs intervention.
- Are you doing this only with reading and language arts or also doing it with math? Ms. Sullivan replied that the schools also have the disaggregated data for math.

Mr. Jahneke commented that we did not know what test was going to replace AIMS and how the Legislature was going to pay for it.

Ms. Graziano asked the following questions:

- Are the three daily interventions for RTI done in the classroom with students having the same skill problems. Ms. Sullivan advised that Tier 1 is provided during the core instruction by the homeroom teacher. Tier 2, in some cases, is provided by the homeroom teacher in another period during the day. Tier 2 could go either way depending on the needs of the student and the staff available. The after-school program is also an option for Tier 2. Tier 3 is provided by an interventionist outside of the regular classroom.
- If a student is in Tier 3, could they also be in Tier 2 or does it depend on what is being taught? Ms. Sullivan replied that it could depend on which skill was being taught.
- Are there three tiers for math RTI? Ms. Sullivan stated that it was not as comprehensive as for reading and it was difficult to find qualified math interventionists to hire.
- How many of the administered assessments are State mandated, e.g., AIMS, AZELLA? Ms. Sullivan replied that K-3 grades are required to do screening, diagnostic, and progress monitoring assessments, e.g., DIBELS, IRI, phonics analysis, and the 3-6 grades benchmarks are all mandated. Ms. Sullivan advised that the District is required through No Child Left Behind to have District assessments that monitor the progress of students toward the State mandated assessments.
- Are the technology assessments also mandated? Ms. Sullivan stated it was strongly recommended.
- Is art assessment mandated? Ms. Sullivan advised that it was a product of the art teachers and conducted during the art period.

Ms. Graziano expressed concerns for the teachers having to administer all of the assessments and the students with the narrowing of the curriculum. Ms. Sullivan clarified that Tier 2/3 students are generally pulled from social studies and science because the students need reading skills to actively participate in those subject areas.

Mr. Maza asked the following questions:

- Is it correct that when we celebrate a school making an A grade, it is because they are implementing all of these District assessments in order to receive that label of A? Ms. Sullivan responded that the data are used extensively to plan for instruction, which contributes to student achievement.
- If we were to implement something within the Performance Based Pay policy that schools who earn an A are exempt from assessments and other requirements, then how do we ensure that the A label was earned correctly. Mr. Maza asked if that assumption was correct. Ms. Sullivan replied in the affirmative.

Mr. Maza stated that he agreed that there were too many days spent on assessments, but he also understood that the laws were being written in a certain way. Mr. Maza said that we cannot celebrate grades when they are positive and bemoan them when they are negative. He commented that we have to decide if we believe in labeling and in grading/assessing and then to what extent.

Mr. Maza thanked Ms. Sullivan for the presentation.

V. FUTURE AGENDA ITEMS

December 12, 2013

There were no future agenda items.

VI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Ms. Graziano acknowledged and thanked the Washington Education Foundation for providing mini-grants which make a big difference in the classroom.

Mr. Jahneke acknowledged and thanked the Political Action Committee (PAC) for their hard work and efforts to help pass the District's recent M&O override election.

Mr. Maza attended the National Council of Urban Education Associations in Austin, TX last week as part of the leadership team representing the Mountain Region (which is under the umbrella of the National Education Association). He enjoyed visiting with Mr. Dennis Van Roekel, District constituent and President of the National Education Association. Mr. Maza advised that several of the sessions addressed the Arizona College and Career Ready Standards and he gained a better understanding of the standards. He expressed his appreciation for the District's approach to the program. Referencing the assessment agenda item, Mr. Maza did not feel that we should bemoan the assessments and how to use that data, but we should be supportive of the clear and high quality standards. Mr. Maza thanked Dr. Cook for her leadership and thanked the teachers for their efforts.

Dr. Cook acknowledged that Elaine Jacobs, Principal of North Canyon High School in the Paradise Valley Unified School District, and Brian Capistran, Associate Superintendent of Curriculum and Instruction in the Glendale Union High School District, spoke to the District's Parent Leadership Team. They presented information about the contrast between the high school International Baccalaureate (IB) program and the Advanced Placement (AP) program. Dr. Cook stated it was a very good learning experience for all who attended.

Dr. Cook acknowledged Kathleen McKeever and the Academic Support Programs staff who hosted receptions to honor the work of teachers and staff in the 21st Century Programs and the after-school Kidspace Programs, as well as, the University partnership with the District for the first time this year. Dr. Cook shared that she enjoyed attending the celebrations and hoped that they helped make our staff feel special.

VII. CALL FOR EXECUTIVE SESSION

UNANIMOUS

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent.

A motion was made by Mr. Maza to call for an Executive Session. The motion was seconded by Mrs. Lambert. The motion carried.

VIII. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

IX. EXECUTIVE SESSION – GENERAL FUNCTION

December 12, 2013

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

C. Discussion under A.R.S. §38-431.03 – A.1

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent.

X. RECONVENING OF REGULAR MEETING

XI. ADJOURNMENT

UNANIMOUS

A motion was made by Mr. Jahneke to adjourn the meeting at 9:21 p.m. The motion was seconded by Mrs. Lambert. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

December 12, 2013

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action

FROM: Dr. Susan J. Cook, Superintendent Discussion

DATE: January 9, 2014 Information

AGENDA ITEM: *Approval/Ratification of Vouchers 1st Reading

INITIATED BY: Elizabeth Martinez, Accounting Manager SUBMITTED BY: David Velazquez, Director of Finance

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DK and A.R.S. §15-321

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

APPROVE/RATIFY FY13/14 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):

12/13/13	2,927,801.83
Totals:	2,927,801.83

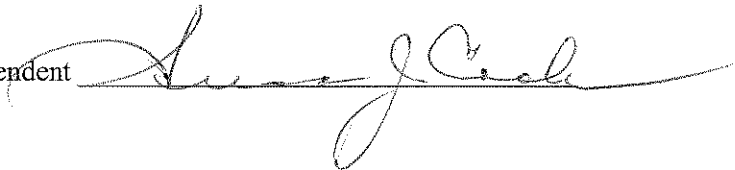
APPROVE/RATIFY FY 13/14 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

12/04/13	4,777,641.57
12/11/13	2,084,393.27
Totals:	6,862,034.84

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.A.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: January 9, 2014 Information
AGENDA ITEM: *Personnel Items 1st Reading

INITIATED BY: Justin Wing, Director of Human Resources
SUBMITTED BY: Justin Wing, Director of Human Resources

PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

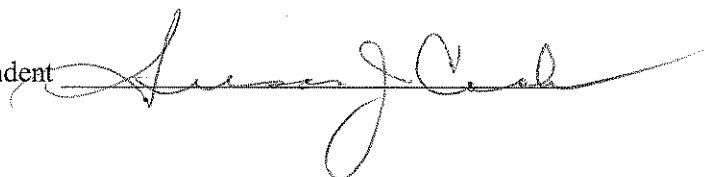
Funding Source: Various
Budgeted: Yes

The attached personnel actions are presented for approval.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.B.

PERSONNEL ACTION RECOMMENDED
January 9, 2014

I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE**A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
-----------	-------	----------	----------	--------	------------------	----------------

B. CERTIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
-----------	-------	----------	----------	--------	------------------	----------------

Bills	Catherine	Teacher-6th Grade	Sahuaro	Retirement	28	5/29/2014
Delatorre	Lisa	Librarian	Shaw Butte	Retirement	26	12/20/2013
Elston	Elva	Teacher-CCSC	Washington	Retirement	34	5/29/2014
Fox	Tiffany	Teacher-1st Grade	Mountain View	Resignation	5 mo.	12/18/2013
Hunter	Nicole	Teacher-Language Arts	Palo Verde	Job Abandonment	5 mo.	12/20/2013
Marcellus	Barbara	Teacher-2nd Grade	Cholla	Resignation	6	5/29/2014
Navarro	Connie	Teacher-Kindergarten	Sahuaro	Resignation	1	5/29/2014
Spiegel	Nicole	Teacher-Kindergarten	Desert View	Resignation	9	12/5/2013
Swoboda	Julie	Speech Pathologist	Lookout Mountain	Resignation	4 mo.	12/6/2013
Weber	Judy	Teacher-2nd Grade	Orangewood	Retirement	18	5/29/2014
Wilcox	Rebecca	Teacher - 6th Grade	Sahuaro	Resignation	5 mo.	1/6/2014

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
-----------	-------	----------	----------	--------	------------------	----------------

Grasso	Samantha	Paraprofessional	Manzanita	Resignation	5 mo.	1/10/2014
Karns	Debra	Office Manager	Maryland	Resignation	2	12/20/2013

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
-----------	-------	----------	----------	--------	------------------	----------------

Echols	Keith	Paraprofessional	Moon Mountain	Termination	1 mo.	12/10/2013
Hitchcock	Carol Ann	Paraprofessional	Roadrunner	Resignation	1.5	12/19/2013
Letterman	Terry	Food Service Clerk	Richard Miller	Leave of Absence		12/2/2013
McThias	Terrance	Monitor/Crossing Guard	Orangewood	Termination	3 mo.	12/5/2013
Moran	Kenneth	Food Service Helper	Royal Palm	Resignation	6	12/2/2013
North	Bobbie Jean	Bus Assistant	Transportation	Resignation	5	12/19/2013
Pacheco	Paulette	Food Service Helper	Desert Foothills	Resignation	1	1/6/2014
Tellas	Stephanie	Paraprofessional	Cactus Wren	Resignation	4 mo.	12/6/2013

II. EMPLOYMENT**A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
-----------	-------	----------	---------------------	----------

B. CERTIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
-----------	-------	----------	---------------------	----------

Hernando	Anna	Teacher-4th Grade	N	Moon Mountain	Balance of Year
Johansen	Nicole	Teacher-2nd Grade	E	Tumbleweed	Balance of Year

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
-----------	-------	----------	---------------------	----------

Haehl	Eric	Night Custodian	E	Lookout Mountain
Martinez	Daniel	Night Custodian-9 mo.	E	Roadrunner

PERSONNEL ACTION RECOMMENDED
January 9, 2014

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Al Hamka	Banafsh	Special Ed. Assistant	E	Sweetwater
Al Hamka	Banan	Special Ed. Assistant	E	Sweetwater
Allen	Thomas	Bus Driver	E	Transportation
Biddle	Kristina	Crossing Guard	E	Shaw Butte
Bradford	Samantha	HeadStart Assistant	E	HeadStart
Calderon	Dina	Crossing Guard	E	Moon Mountain
Dierdorf	Heather	Paraprofessional	E	Moon Mountain
Garcia	Celina	Food Service Helper	E	Mountain View
Holmes-Porter	LaPrenda	Bus Driver	E	Transportation
Jilnguirian	Silva	Paraprofessional	E	Sunnyslope
Jimenez	Elizabeth	Food Service Helper	E	Manzanita
Jordan	Donisha	Food Service Helper	E	Food Service
Leyva De Simmons	Flora	Food Service Clerk	E	Food Service
Lopez Maldonado	Josefina	Crossing Guard	E	Washington
Loza	Rosa	Monitor	E	Acacia
Loggins	Emmitt	Bus Driver	E	Transportation
Magana	Gloria	Food Service Helper	E	Lookout Mountain
McCartney	Delores	Food Service Helper	E	Food Service
Pierce	Deniece	Food Service Helper	E	Food Service
Preciado	Martha	Food Service Helper	E	Food Service
Ramirez	Laura	Food Service Helper	E	Food Service
Rendon	Herminia	Food Service Helper	E	Food Service
Richard	Tressie	Monitor	E	Acacia
Rodriguez-Mejia	Paula	KidSpace Assistant	E	Acacia
Spivey	Lakyn	Paraprofessional	E	Moon Mountain
Salas	Edith	HeadStart Assistant	E	HeadStart
Stone	Jennifer	Food Service Helper	E	Food Service
Sullivan	Heather	Paraprofessional	E	Lakeview
Williams	Doreanne	Paraprofessional	E	Sahuaro

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: January 9, 2014 Information
AGENDA ITEM: *Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 1st Reading
INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent
PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

SUPPORTING DATA

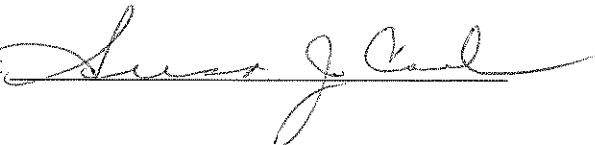
Funding Source: Donations
Budgeted: N/A

1. Phoenix Writers Club donated a check in the amount of \$300.00 to be used towards the purchase of materials for the PencilPals program at Mountain View School.
2. Safeway Foundation donated a check in the amount of \$700.00 to be used for families in need for the holidays at Sweetwater School.
3. S.P.I.C.E. donated a check in the amount of \$2,033.00 to be used for the funding of a music competition field trip for the benefit of students at Mountain Sky Junior High School.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.C.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: January 9, 2014 Information
AGENDA ITEM: *Out-of-County/State Field Trip 1st Reading

INITIATED BY: Schools and Departments as Presented SUBMITTED BY: Administrative Services,
Curriculum, Accounting and
Purchasing Departments

PRESENTER AT GOVERNING BOARD MEETING: Field Trip Sponsor

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, IJOA and A.R.S. §15-341

SUPPORTING DATA

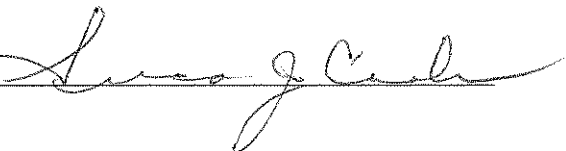
Funding Source: See Attached
Budgeted: N/A

1. Diana Polanski, Desert Foothills Junior High School, Mountain Sky Junior High School, and Palo Verde Middle School, submitted an out-of-county/state field trip to Show Low High School, Show Low, AZ, February 22, 2014, for 7th and 8th grade choral and orchestra students at a cost of \$2,118.84.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the out-of-county/state field trip requests as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *I.L.D.

Request for Out-of-County/State Field Trip

Date of Governing Board Agenda Item: 1/9/2014

School: Mountain Sky Departure Date: 2/22/2014 Return Date: 2/22/2014
 Destination of Field Trip: Show Low High School, Show Low, AZ
 # of Student Participants: 8 Grade Level(s): 7-8 # of Chaperones (1:8): 3
 Cell Phone Number of Person Attending Trip: 602-332-5483 # of Additional Chaperones Needed (Over 1:8): 0
 Person Requesting Trip/Contact at Board: Diana Polanski # of Additional Adults - paying their own way: 19
 Meeting:

Summary of Event/Purpose:

Junior High Orchestra and Choral All State - 8 Students from Desert Foothills, Mountain Sky and Palo Verde will participate, along with their school orchestra teachers.

- a. The AMEA Elementary School and Junior High All-State festivals are extra-curricular musical enrichment programs.
- b. The festivals are designed to provide challenging and memorable musical experiences for the best elementary school and junior high school musicians.
- a. The festivals are held for the purpose of providing the top band and choral students grades 6, 7, and 8 and top orchestra students grades 5, 6, 7, and 8, who are enrolled in the elementary and junior high schools in Arizona, an opportunity to be recognized for their musical achievement.
- b. The festivals afford students an opportunity to participate in a musical ensemble led by noted conductors.
- c. The festivals are an extra-curricular extension of the school music curriculum.

Along with providing transportation for the students to attend this event, parents of the students can ride the bus to and from Show Low. All meals for students during the day are the responsibility of the student/parent. Sack lunches can be brought on the trip and concessions will be available at the event for purchase.

Educational Use:

- playing and performing music from a wide variety of genres, cultures, and styles. MUSI-S1C2-215
- performing solo or ensemble pieces at grade level 2-3 (on a publisher's scale of 1-6). MUSI-S1C2-212
- demonstrating knowledge by performing for an audience (e.g., school assemblies, day time performances, evening performances, area festivals, AMEA Festivals, elementary tours, State and County Fairs, malls and/or civics groups). WESD

Junior High School All-State Orchestra members will audition for chair placement at the festival.

- a. Each student must be able to play one octave scales, in tune, in the following keys: C, G, D, A, F, and Bb.
- b. Scales must be played from memory.
- c. The required scale performance tempo is: 1/4 = MM 120.
- d. The student is to sight read grade 2 1/2 - 3 solo literature.
- e. Students applying for 1st violin must be able to play in third position confidently.
- f. 2nd violins and violas may have to play minimal 3rd position.
- g. Cellos and basses should shift confidently.
- h. Students will demonstrate preparedness of festival orchestra literature

Itinerary:

Date	Departure Site	Departure Time	Arrival Site	Arrival Time	Mode of Transportation	Phone Number for Hotel / Event Location
2/22/2014	Phoenix, AZ	4:00 AM	Show Low, AZ	7:45 AM	Charter Bus	620-332-5483
2/22/2014	Show Low, AZ	8:00 PM	Phoenix, AZ	12:00 AM	Charter Bus	620-332-5483

All overnight trips (only those trips that have sleeping arrangements, not turn-around trips) are required by Governing Board policy to submit an overnight chaperone plan.

Overnight Chaperone Plan Attached: No

Principal Signature:

Perry Mason

12/13/2013

Additional Information

Please indicate the process your school used to provide this opportunity to students who are unable to provide their own funds, if students are funding the trip:

Auxiliary Funds

Transportation is being paid by Academic Services. All meals for students during the day are the responsibility of the student/parent.

Acknowledgment that no eligible student will be denied the field trip due to financial hardship: Yes

Accommodations for students with special circumstances are needed: No

If yes, what accommodations are needed:

Acknowledgment that no eligible student will be denied the field trip due to special education/health needs: Yes

Is this the entire grade level: No

If no, how many students are in the grade level? 8

Is this a club or after-school class? No

What are the student eligibility requirements to participate in this trip?

Students are chosen as the top musicians in their school.

Junior High School All-State Orchestra members will audition for chair placement at the festival.

a. Each student must be able to play one octave scales, in tune, in the following keys: C, G, D, A, F, and Bb.

b. Scales must be played from memory.

c. The required scale performance tempo is: 1/4 = MM 120.

d. The student is to sight read grade 2 1/2 - 3 solo literature.

e. Students applying for 1st violin must be able to play in third position confidently.

f. 2nd violins and violas may have to play minimal 3rd position.

g. Cellos and basses should shift confidently.

h. Students will demonstrate preparedness of festival orchestra literature

What are the arrangements for students not participating in this trip?

NA

Chaperones:

Will substitutes be used for certified staff chaperoning the trip? No

If no, what are the arrangements for class coverage?

The Festival takes place on Saturday. No classes will be missed.

Name	Certified/Non-Certified/Parent	Class Coverage Needed	Chaperone(Additional adults paying own way are not considered chaperones.)
Diana Polanski	Certified	No	Yes
Samantha Hart	Certified	No	Yes
Michael Glynn	Certified	No	Yes
19 TBA	Parent	No	No

Academic Services Signature:

Natalie McWhorter

12/16/2013

Administrative Services Signature:

Lyn Bailey

12/16/2013

Out-of-County/State Field Trip Cost Sheet

IMPORTANT – MUST CHECK ONE

All out-of-state field trips MUST use District approved (contracted) travel agent. Quote should include all lodging, transportation, entry fees, travel agent fee, and food. Exception would be food individually purchased outside of quote or sack meals.	All out-of-county field trips must use District approved (contracted) charter buses if not using District owned buses.																																				
This is an out-of-state field trip and travel agent quote is attached: Yes <input type="checkbox"/>	This is an out-of-county field trip and charter bus quote is attached: Yes <input checked="" type="checkbox"/> This is an out-of-county field trip using parent transportation. Yes <input type="checkbox"/>																																				
<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 10%;">\$</td><td>Travel Agent Quote</td></tr> <tr><td>\$</td><td>Travel Insurance (optional)</td></tr> <tr><td>\$</td><td>Substitute</td></tr> <tr><td>\$</td><td>Food</td></tr> <tr><td>\$</td><td>Other</td></tr> <tr><td>\$</td><td>Total Cost of Trip</td></tr> </table>	\$	Travel Agent Quote	\$	Travel Insurance (optional)	\$	Substitute	\$	Food	\$	Other	\$	Total Cost of Trip	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 10%;">\$</td><td style="width: 10%;">0.00</td><td>Lodging</td></tr> <tr><td>\$</td><td>0.00</td><td>Food: Sack and individual parent purchase</td></tr> <tr><td>\$</td><td>1,958.84</td><td>Transportation: Parents</td></tr> <tr><td>\$</td><td>160.00</td><td>Registration/Entry Fees</td></tr> <tr><td>\$</td><td>0.00</td><td>Travel Insurance (optional)</td></tr> <tr><td>\$</td><td>0.00</td><td>Other:</td></tr> <tr><td>\$</td><td>0.00</td><td>Substitute</td></tr> <tr><td>\$</td><td>2,118.84</td><td>Total Cost of Trip</td></tr> </table>	\$	0.00	Lodging	\$	0.00	Food: Sack and individual parent purchase	\$	1,958.84	Transportation: Parents	\$	160.00	Registration/Entry Fees	\$	0.00	Travel Insurance (optional)	\$	0.00	Other:	\$	0.00	Substitute	\$	2,118.84	Total Cost of Trip
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\$	0.00	Travel Insurance (optional)																																			
\$	0.00	Other:																																			
\$	0.00	Substitute																																			
\$	2,118.84	Total Cost of Trip																																			
Totals are estimates only, based on number of anticipated student/adults and are subject to change.																																					

TOTAL PER STUDENT COST: \$ 0.00

FIELD TRIP POSSIBLE FUNDING SOURCES (check all that apply, at least one must be checked):

- ☐ Tax Credit (Fund 526 – donation based)
- ☐ Gifts & Donations (Fund 530 – donation based)
- ☒ Auxiliary Operations (Fund 525 – fee based)
- ☐ Student Activities (Fund 850 – fundraising based)
- ☐ PTA/PTO
- ☒ Other Academic Services will be funding transportation

District Signature <small>This signature is required for compliance with applicable current state laws and regulations.</small>	Elizabeth Martinez	12/16/2013
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Purchasing Signature <small>This signature is required for compliance with applicable current state laws and regulations.</small>	Howard Kropp	12/16/2013
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RESERVATION CODE JUZAJ5

OTHER: THURSDAY 15 MAY

OTHER

Status:

Confirmed

SOW

SHOW LOW ARIZ, AZ

Information:

THANK YOU FOR USING SUNDANCE AMERICAN
EXPRESS TRAVEL

Notes

***** DOCUMENTS REQUIRED FOR TRAVEL *****
DOMESTIC - A VALID US GOVERNMENT ISSUED PHOTO ID
INTERNATIONAL - VALID US PASSPORT WITH 6 MONTH
VALIDITY FROM RETURN DATE AND NECESSARY VISAS.
*****PIN FOR CREDIT CARD IS 534*****
QUOTE FOR SHOW LOW ALL STATE
40 PASSENGER MOTOR COACH
FUEL COST ADJUSTMENT SUBJECT TO CHANGE
DRIVER ROOM DAY ROOM
DRIVER PRE PAID GRATUITY
CHARTER AMOUNT 1658.84
SUNDANCE SERVICE FEE IS 10.00 PER PERSON
1658.84 PLUS 300.00 IS 1958.84
PICK UP MOUNTAIN SKY AT 400AM
PICK UP AT SHOW LOW HIGH AT 8PM
SAME DAY TRAVEL SATURDAY 22FEB
CONTACT DIANA POLANSKI

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: January 9, 2014 Information
AGENDA ITEM: *Out-of-State Travel 1st Reading

INITIATED BY: Maggie Westhoff, Director of Professional Development
SUBMITTED BY: Maggie Westhoff, Director of Professional Development

PRESENTER AT GOVERNING BOARD MEETING: Maggie Westhoff, Director of Professional Development

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: No Cost to District
Budgeted: N/A

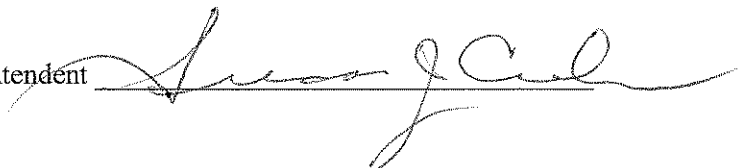
The following out-of-state travel request has been reviewed and is recommended for approval:

1. Joel Hanania, School Psychologist, to attend the 22nd Annual Butters-Kaplan West Coast Neuropsychology Conference, March 20-23, 2014, in San Diego, CA, at no cost to the District.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Out-of-State Travel request as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *I.E.

WASHINGTON ELEMENTARY SCHOOL DISTRICT #6
DATE OF BOARD AGENDA ITEM - January 9, 2014

OUT-OF-STATE TRAVEL REQUEST FORM

Name of Traveler(s) <i>(as it appears on your driver's license)</i>	Position	School/Department
Joel Hanania	School Psychologist	Special Services

CONFERENCE INFORMATION:

CONFERENCE TITLE:	22 nd Annual Butters-Kaplan West Coast Neuropsychology Conference						
TRAVEL DATES:	March 20-23, 2014						
CONFERENCE LOCATION:	San Diego, California						
SOURCE OF FUNDING: Description:	Registration Funds (Funding Source)						Total
Registration Account Code:				6331			\$ 0.00
SOURCE OF FUNDING: Description:	Travel Funds (Funding Source)						Total
Travel Account Code:				6580			\$ 0.00
SOURCE OF FUNDING: Description:	Substitute Funds (Funding Source)						Total
Substitute Account Code:				6129			\$ 0.00

PURPOSE OF TRAVEL: Dr. Joel Hanania will attend the 22nd Annual Butters-Kaplan West Coast Neuropsychology Conference to learn strategies for boosting self-awareness, self-control, relationships, and resilience so students can succeed in educational and social settings. The strategies he learns will help him to determine the best methods to accommodate students with educational, social, and emotional needs with an emphasis on behavior and social issues.

MAXIMUM COSTS:

REGISTRATION FEE:	\$	0.00
MEALS	\$	0.00
LODGING:	\$	0.00
SUBSTITUTES	\$	0.00
TRANSPORTATION:	\$	0.00
AIR	\$	0.00
CAR RENTAL/PARKING	\$	0.00
BUS/TAXI/SHUTTLE	\$	0.00
TOTAL COST:	\$	0.00

SIGNATURES

Craig Carter

Supervisor

Supervisor

Craig Carter

Budget Manager

COMMENTS: Dr. Hanania will assume all costs for registration and travel expenses. This conference is during Spring Break and will require no professional leave time.

Please Note: Actual costs may occasionally vary from estimated amounts. Therefore, reimbursement for actual costs which exceed estimates, yet do not exceed the maximum reimbursement allowed by statute, will be subject to approval by the Superintendent or designee.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: January 9, 2014 Information
AGENDA ITEM: *Affiliation Agreement with Arizona State University 1st Reading

INITIATED BY: Dr. Maggie Westhoff, Director of Professional Development SUBMITTED BY: Dr. Maggie Westhoff, Director of Professional Development

PRESENTER AT GOVERNING BOARD MEETING: Dr. Maggie Westhoff, Director of Professional Development

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

Arizona State University is requesting an agreement with the Washington Elementary School District (WESD) to secure fieldwork experience for its teacher education students. All placements will go through the Professional Development Department to ensure qualified personnel will host the students. Upon placement, the college will ensure all students abide by the WESD policies and procedures. Each student will be required to have a valid fingerprint clearance card on file in the Professional Development Department prior to beginning their observation hours or student teaching.

This affiliation agreement will be beneficial to WESD because it increases our ability to recruit new teachers. In turn, the students will retain a familiarity with the District to allow a more comfortable transition into teaching.

The Agreement has been reviewed by District Legal Counsel.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Affiliation Agreement between Arizona State University and Washington Elementary School District and authorize the Superintendent to execute any necessary documents.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.F.



STUDENT PLACEMENT AGREEMENT

This Student Placement Agreement ("Agreement") is entered into between the **ARIZONA BOARD OF REGENTS** for and on behalf of **ARIZONA STATE UNIVERSITY** (the "University") and the "Facility" as of the "Effective Date."

Effective Date: January 10, 2014

UNIVERSITY: Arizona Board of Regents, for and
on behalf of Mary Lou Fulton Teachers College,
Arizona State University

FACILITY: Washington Elementary School District
4650 W. Sweetwater Avenue
Glendale, AZ 85304

Signed: _____
Printed: _____
Title: _____

Signed: _____
Printed: _____
Title: _____

Signed: _____
Printed: _____
Title: _____

Signed: _____
Printed: _____
Title: _____

1. DURATION

The duration, or term, of this Agreement shall be for the designated number of years and months as agreed upon below, not to exceed five (5) years, commencing on the Effective Date. This Agreement may be renewed by written agreement of the parties. The parties may revise or modify this Agreement only by a written amendment signed by both parties.

Number of Years: 5

2. GENERAL TERMS

2.1. The purpose of this Agreement is to establish a relationship between the University and the Facility to enable an educational experience for students at Facility's site that may qualify for University academic credit as determined by University.

2.2. The University and the Facility will agree on a schedule for student participation at the Facility.

2.3. The student's participation should complement the service and educational activities of the Facility. The student will be under the supervision of a Facility employee.

2. GENERAL TERMS

- 2.4. Each student is expected to perform with high standards at all times and comply with all written policies and regulations of the appropriate department of the Facility.
- 2.5. Either the Facility or the University may require withdrawal or dismissal from participation at the Facility of any student whose performance record or conduct does not justify continuance.
- 2.6. Neither the University nor the Facility is obligated to provide for the student's transportation to and from the Facility or for health insurance for the student.
- 2.7. A meeting or telephone conference between representatives of the University and the Facility will occur at least once each semester to evaluate the educational program and review this Agreement.
- 2.8. Statements of performance objectives for this educational experience will be the joint responsibility of University and Facility personnel.
- 2.9. Each student must adhere to the Facility's established dress and performance standards.

3. FACILITY'S OBLIGATIONS

- 3.1. Facility agrees to appoint an Educational Coordinator who is responsible for the educational activities and supervision of University students participating under this Agreement.
- 3.2. The Facility agrees to submit to the University an evaluation of each student's progress. The format for the evaluation is established by the University in consultation with the Facility.
- 3.3. The Facility is responsible for the acts and omissions of its employees and agents and must maintain adequate insurance (which may include a bona fide self-insurance program) to cover any liability arising from the acts and omissions of the Facility's employees and agents. The Facility is not responsible for maintaining insurance to cover liability arising from the acts and omissions of the employees and agents of the University. University students are not deemed to be employees of Facility by virtue of this Agreement.
- 3.4. Nothing in this Agreement is intended to modify, impair, destroy, or otherwise affect any common law, or statutory right to indemnity, or contribution that the University may have against the Facility by reason of any act or omission of the Facility or the Facility's employees and agents.

4. UNIVERSITY'S OBLIGATIONS

- 4.1. The University will provide an administrative framework, including designating a University faculty or other representatives to coordinate scheduling, provide course information and objectives, and assist in advising students.
- 4.2. The University will be responsible for developing and carrying out procedures for student selection and admission.
- 4.3. The University is responsible for the acts and omissions of its employees and agents and maintains insurance coverage through the State of Arizona's Risk Management Division self-insurance program to cover liabilities arising from the acts and omissions of the University's employees, students, and agents participating under this Agreement. The University is not responsible for maintaining insurance coverage for liability arising from the acts and omissions of the Facility's employees and agents.

5. STATE OF ARIZONA PROVISIONS

- 5.1. **Nondiscrimination.** The parties agree to comply with all applicable state and federal laws, rules, regulations, and executive orders governing equal employment opportunity, immigration, and nondiscrimination, including the Americans with Disabilities Act.
- 5.2. **Conflict of Interest.** ASU's participation in this Agreement is subject to Section 38-511 of the Arizona Revised Statutes which provides that this Agreement may be cancelled if any person significantly involved in initiating, negotiating, securing, drafting or creating this Agreement on behalf of University is, at any time while this Agreement, or any extension thereof, is in effect, an employee or agent of the other party to this Agreement in any capacity or a consultant to any other party with respect to the subject matter of this Agreement.
- 5.3. **Notice of Arbitration Statutes.** Pursuant to Section 12-1518 of the Arizona Revised Statutes, the parties acknowledge and agree, subject to the Arizona Board of Regents Policy 3-809, that they will be required to make use of mandatory arbitration of any legal action that is filed in the Arizona superior court concerning a controversy arising out of this Agreement if required by Section 12-133 of the Arizona Revised Statutes.
- 5.4. **Failure of Legislature to appropriate.** If University's performance under this Agreement depends upon the appropriation of funds by the Arizona Legislature, and if the Legislature fails to appropriate the funds necessary for performance, then University may provide written notice of this to Facility and cancel this Agreement without further obligation of University. Appropriation is a legislative act and is beyond the control of University.
- 5.5. **Student Educational Records.** The University and Facility recognize that student educational records are protected by the federal Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g). Facility agrees to comply with FERPA and to not make any disclosures of student educational records to third parties without prior notice to and consent from the University or as otherwise provided by law.
- 5.6. **Representations Regarding Relationship and Use of University Marks.** Except as otherwise agreed in writing, Facility acknowledges that its relationship with University is limited to the student internship or placement program contemplated herein. Facility shall not make any representations stating or implying that the parties engage in broader transactions or that University is otherwise associated with Facility without first obtaining express written permission from University. In addition, Facility shall not use any trade name, trademark, service mark, logo, domain name, and any other distinctive brand feature owned or used by University without prior written authorization by University.

6. MISCELLANEOUS

- 6.1. Neither party shall have the right to assign this Agreement without the prior written consent of the other party.
- 6.2. This Agreement constitutes the entire agreement and understanding of the parties with respect to its subject matter. No prior or contemporaneous agreement or understanding will be effective. This Agreement shall be governed by the laws of Arizona, the courts of which state shall have jurisdiction over its subject matter.
- 6.3. The individual signing on behalf of Facility hereby represents and warrants that s/he is duly authorized to execute and deliver this Agreement on behalf of Facility and that this Agreement is binding upon Facility in accordance with its terms.
- 6.4. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.



ADDENDUM to STUDENT PLACEMENT AGREEMENT

ADDENDUM	
This Addendum to the Student Placement Agreement between the Arizona Board of Regents for and on behalf of Arizona State University (the "University") and WESD _____ ("Facility") is effective January 14, 2014. The following sections of the Student Placement Agreement are modified or added as follows:	
Agreement section:	Modifications/additions to section of Agreement
2	Each student must have a valid Fingerprint Clearance card. A copy of the card will need to be on file at the Administrative Center prior to beginning their student teaching or internship.

UNIVERSITY:

By: _____

Printed: _____

Title: _____

FACILITY:

By: _____

Printed: _____

Title: _____

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: January 9, 2014 Information
AGENDA ITEM: *Agreement with the City of Phoenix to Extend a Temporary Construction Easement 1st Reading
Associated with the Northwest Extension of the Light Rail
INITIATED BY: Cathy Thompson, Director of Business Services SUBMITTED BY: Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

In August of 2009, the City of Phoenix acquired a Temporary Construction Easement (TCE) from the District involving a portion of property located at 8520 and 8610 N. 19th Avenue, Phoenix, AZ (adjacent to Royal Palm Middle School). The TCE permitted the temporary use of the property for construction activities related to the Light Rail project on 19th Ave.

The TCE provided that the easement would be activated at a future date for a one year period, with compensation payable to the District in the amount of \$8,019.00. The TCE was activated on January 14, 2013 for the period through January 14, 2014.

The City of Phoenix has requested an extension of the TCE for an additional twenty-four (24) month period, terminating on January 14, 2016. The proposed additional compensation for this period is \$16,038.00.

The Agreement has been reviewed by District Legal Counsel.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Agreement to Extend Temporary Construction Easement with the City of Phoenix and authorize the Superintendent to execute the necessary documents on behalf of the District.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.G.

AGREEMENT TO EXTEND
TEMPORARY CONSTRUCTION EASEMENT

The City of Phoenix acquired a Temporary Construction Easement (TCE) containing 4,062.59 square feet for a portion of the property located at 8520 & 8610 North 19th Avenue Phoenix, Arizona, legally described on attached Exhibit "A" and depicted on the map attached, as Exhibit "B" for the Northwest Extension of Light Rail. The TCE was recorded on August 17, 2009 as Document 2009-0762324. This property is also referred to as Parcel NW.1614.

The TCE allows for the temporary use of this area for construction activities related to the named Light Rail project. The easement was activated on January 14, 2013, and by agreement is valid for a one year period, through January 14, 2014. The amount paid for this TCE was \$8,019.00.

Valley Metro engineers and contractors indicate that due to the variety and complexity of the various construction activities associated with the Light Rail Project, it is necessary to extend the duration of the 4,062.59 square foot TCE for an additional 24 months, through January 14, 2016.

The additional 24 months use of this 4,062.59 square foot TCE entitles the undersigned owner(s) to additional compensation of **Sixteen Thousand Thirty-Eight and 00/100 (\$16,038.00) Dollars.**

The undersigned owner(s) accepts payment in the amount specified above in exchange for a 24-month extension of the TCE. The extension will terminate without notice to the owner or The City of Phoenix at midnight on January 14, 2016.

Washington Elementary School District No. 6
By: Dr. Susan Cook
Its: Superintendent

Date

EXHIBIT A

LEGAL DESCRIPTION

New TCE for APN 158-05-086, NW 1614

Those Portions of Land located in the Southeast Quarter of the Northeast Quarter of Section 36, Township 3 North, Range 2 East of The Gila and Salt River Meridian, Maricopa County, Arizona. Being More fully described as follows:

Part 1

Commencing at the East Quarter Corner of said Section 36:

THENCE North 00 degrees 14 minutes 51 seconds East for a Distance of 495.00 feet along the East line of said Northeast Quarter of Section 36 (19th Avenue);

THENCE North 89 degrees 45 minutes 09 seconds West for a Distance of 40.00 feet To an Angle Point;

THENCE South 89 degrees 58 minutes 05 seconds West for a Distance of 7.13 feet To an Angle Point;

THENCE North 02 degrees 24 minutes 48 seconds East for a Distance of 1.25 feet To the True Point of Beginning;

THENCE South 89 degrees 58 minutes 05 seconds West for a Distance of 10.01 feet To an Angle Point;

THENCE North 02 degrees 24 minutes 48 seconds East for a Distance of 75.50 feet To an Angle Point;

THENCE North 44 degrees 51 minutes 18 seconds West for a Distance of 11.03 feet To an Angle Point;

THENCE North 00 degrees 23 minutes 28 seconds East for a Distance of 54.44 feet To an Angle Point;

THENCE North 45 degrees 07 minutes 35 seconds East for a Distance of 10.90 feet To an Angle Point;

THENCE North 00 degrees 07 minutes 07 seconds West for a Distance of 52.28 feet To an Angle Point;

THENCE North 69 degrees 28 minutes 51 minutes East for a Distance of 10.67 feet To an Angle Point;

THENCE South 00 degrees 07 minutes 07 seconds East for a Distance of 60.16 feet To an Angle Point;

THENCE South 45 degrees 07 minutes 35 seconds West for a Distance of 10.95 feet To an Angle Point;

THENCE South 00 degrees 23 minutes 28 seconds West for a Distance of 46.16 feet To an Angle Point;

THENCE South 44 degrees 51 minutes 18 seconds East for a Distance of 11.24 feet To an Angle Point;

THENCE South 02 degrees 24 minutes 48 seconds West for a Distance of 79.45 feet, back To the True Point of Beginning;

Part 2

Commencing at the East Quarter Corner of said Section 36:

THENCE North 00 degrees 14 minutes 51 seconds East for a Distance of 495.00 feet along the East line of said Northeast

Quarter of Section 36 (19th Avenue);

THENCE North 89 degrees 45 minutes 09 seconds West for a Distance of 40.00 feet To an Angle Point;

THENCE North 00 degrees 14 minutes 51 seconds East for a Distance of 400.00 feet To an Angle Point;

THENCE South 89 degrees 58 minutes 05 seconds West for a Distance of 13.75 feet To the True Point of Beginning;

THENCE South 44 degrees 03 minutes 29 seconds West for a Distance of 2.27 feet To an Angle Point;

THENCE South 00 degrees 00 minutes 35 seconds West for a Distance of 41.92 feet To an Angle Point;

THENCE South 45 degrees 55 minutes 53 seconds East for a Distance of 13.35 feet To an Angle Point;

THENCE South 00 degrees 07 minutes 07 seconds East for a Distance of 141.32 feet To an Angle Point;

THENCE South 69 degrees 28 minutes 51 seconds West for a Distance of 10.67 feet To an Angle Point;

THENCE North 00 degrees 07 minutes 07 seconds West for a Distance of 140.81 feet To an Angle Point;

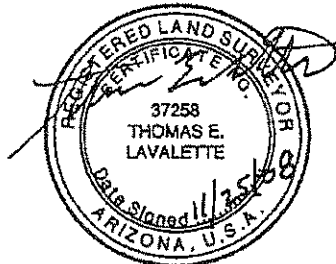
THENCE North 45 degrees 55 minutes 53 seconds West for a Distance of 13.36 feet To an Angle Point;

THENCE North 00 degrees 00 minutes 35 seconds East for a Distance of 47.78 feet To an Angle Point;

THENCE North 89 degrees 58 minutes 05 seconds East for a Distance of 11.58 feet, back To the True Point of Beginning;

Together with and subject to covenants, easements, and Restrictions of record.

Said property contains 4,062.59 sq ft or 0.10 acres more or less.



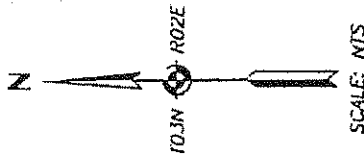
EXPIRATION DATE: 3-31-2011

EXHIBIT B

LRT PARCEL NW 1614

NE COR. SEC. 36
FND BRC IN HH

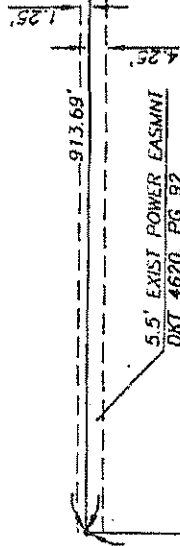
DUNLAP AVE



LINE TABLE

LINE #	BEARING	DISTANCE
L1	N89°45'09"W	40.00'
L2	N89°45'09"W	40.00'
L3	S45°06'44"W	22.68'
L4	S89°58'36"W	1.00'
L5	S80°53'40"W	100.28'
L6	N09°28'33"W	4.08'
L7	S68°10'30"W	21.53'

SCALE: NTS



CURVE TABLE

CURVE	RADIUS	LENGTH	DELTA	CB
C1	530.00'	87.44'	09°27'08"	S85°15'01"W

APN 158-05-085
13.07 ACRES

3' EXIST UNDERGROUND
POWER EASEMENT
DKT 3014, PG 502

N00°14'51"E 2642.86' (Basis of Bearing)

10' EXIST POWER EASMT
DKT 4226, PG 178

S89°58'15"W 391.09'

S89°58'35"W 659.55'

19TH AVE

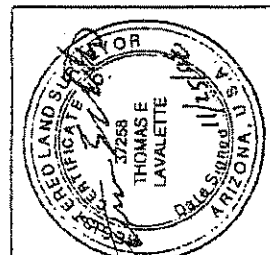
E 1/4 COR. SEC. 36
FND BRC IN HH

BUTLER DR

- LEGEND
- EASEMENT LINE
 - CENTER LINE
 - BOUNDARY LINE
 - NEW TCE LINE
 - NEW R/W LINE
 - PROPERTY CORNERS TO BE SET
 - NEW TCE
 - NEW R/W

EA
ENGINEERING ALLIANCE

950 W ELLIOT RD
SUITE 126
TEMPE, AZ 85284



EXPIRATION DATE 3-31-2011

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 DATE: January 9, 2014 Information
 1st Reading

AGENDA ITEM: *Acceptance of the US Airways Grant in the Amount of \$500.00

INITIATED BY: Kathleen McKeever, Director of Academic Support Programs SUBMITTED BY: Kathleen McKeever, Director of Academic Support Programs

PRESENTER AT GOVERNING BOARD MEETING: Kathleen McKeever, Director of Academic Support Programs

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: DDA

SUPPORTING DATA

Funding Source: Grants
 Budgeted: Yes

In accordance with Board policy, the Governing Board is advised that the following grants have been received in support of Washington Elementary School District students, parents, and staff.

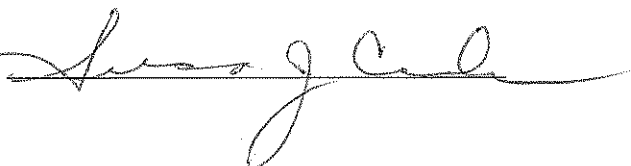
Funder	Location	Amount	Purpose
US Airways	Desert View(N)	\$500.00	Transportation for field trip

(N) New (N)* New application for an existing grant (R) Renewal

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the acceptance of the US Airways Grant in the amount of \$500.00 and authorize the Superintendent to execute all necessary documents.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *II.H.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
X Discussion
FROM: Dr. Susan J. Cook, Superintendent Information
 1st Reading
DATE: January 9, 2014
AGENDA ITEM: Permission to Pursue Employee Phased Retirement Program
INITIATED BY: Interest-Based Negotiations Team SUBMITTED BY: Dr. Susan J. Cook, Superintendent
PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA; ARS §15-502; ARS §38-766.02

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

During recent years, eligible Washington Elementary School District (WESD) employees have had the opportunity to participate in a phased retirement/employee leaseback program through smartschoolsplus, inc. With Governing Board approval, the program commenced in 2004-2005, and it was terminated at the end of the 2008-2009 school year. At the recommendation of WESD's Interest-Based Negotiations (IBN) Team, Board members reinstated it for 2011-2012 as a one-year program that included stipulations and conditions that had not been previously addressed. On February 9, 2012, the Governing Board approved an updated IBN recommendation for a one-year phased retirement program, again through smartschoolsplus, inc., for 2012-2013, and on January 10, 2013, the Board approved the current one-year smartschoolsplus, inc. phased retirement program, which incorporated still further guidelines and clarifications.

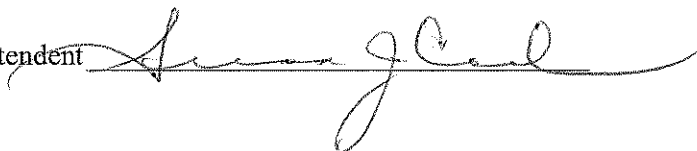
In order to comply with the Affordable Care Act, smartschoolsplus, inc. must offer employee health benefits effective with the 2014-2015 school year. At this time, the company has not finalized the health insurance plan it will offer and its related costs. Therefore, smartschoolsplus, inc. has yet to prepare a contract for the District. Presumably, however, because of the company's increased operational costs, the resulting savings to WESD may diminish relative to prior years.

Typically, one of the IBN Team's initial tasks each December is to consider the feasibility of recommending that an employee phased retirement program be reauthorized for the subsequent school year. This year, in order to expedite the process, present IBN's recommendation to the Governing Board as early as possible and offer timely information

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board authorize WESD to pursue an employee phased retirement with smartschoolsplus, inc. for the 2014-2015 school year in accordance with current WESD phased retirement guidelines.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.A.

Permission to Pursue Employee Phased Retirement Program

January 9, 2014

Page 2

to employees who plan to retire at the end of this year, IBN members were asked to respond via e-mail to the question, "Should WESD offer eligible employees the option to participate in a smartschoolsplus, inc. phased retirement program for 2014-2015, given the same conditions and stipulations that currently exist for the program?" (At this time, however, the question did not take into consideration the probable impact of the Affordable Care Act on the cost to the District of contracting with smartschoolsplus, inc.) Because of their familiarity with the current phased retirement program, continuing IBN members were able to make an informed decision without benefit of further details. Director of Human Resources Justin Wing provided new IBN representatives with sufficient background information to enable them to offer a knowledge-based response to the inquiry. Ultimately, IBN members made a consensus decision to recommend that the Governing Board authorize WESD to pursue a contract with smartschoolsplus, inc. for the 2014-2015 school year in accordance with current District phased retirement guidelines.

During the December 16-17, 2013 IBN meetings, members learned that smartschoolsplus, inc. has yet to prepare a contract for WESD, pending finalization of the company's employee health benefits plan. Understanding that the savings to be realized by contracting with smartschoolsplus, inc. would likely be less than in previous years, the IBN Team nonetheless reached consensus to recommend that the Governing Board authorize the District to pursue a phased retirement program with smartschoolsplus, inc. for the 2014-2015 school year, given the following parameters:

- **The program will remain in effect for one year only (2014-2015).**
- **The program is intended for eligible employees who wish to work for WESD for only one more year.**
- **At the end of 2014-2015, positions held by program participants will be opened as vacancies or considered for possible reductions. Program participants may reapply to WESD to be considered for posted vacancies; external application, selection, salary placement and benefits procedures will apply.**
- **The program will be open to eligible classified employees, certified employees and administrators; the Superintendent will not be eligible to participate, per District Regulation GCQE-R.**
- **There will be only one entry date into the program (July 1) for eligible participants.**
- **To be eligible, an individual must**
 - **have been employed by WESD for one or more years;**
 - **have not received an *unsatisfactory* or *ineffective* performance rating on either of his or her two most recent evaluations;**
 - **qualify for full retirement benefits through ASRS;**
 - **complete the WESD application process.**
- **Selection of program participants from among eligible applicants will be based on the combined results of an individual's Reduction in Force rubric, if applicable, and performance evaluations.**
- **A program participant's intended placement will be at the site where he or she was located immediately prior to retirement.**
- **A program participant will receive 75 percent of the base salary or hourly rate earned during his or her final year of employment with WESD. Overtime calculations, if applicable, will be based on the hourly rate earned by the program participant.**
- **WESD will pay smartschoolsplus, inc. 86 percent of the base salary earned by the program participant during his or her final year of District employment.**
- **WESD will pay the Arizona State Retirement System the 2014-2015 alternative contribution rate per program participant.**
- **WESD will not pay program participants' health insurance.**
- **Program participants will be granted all general leave time up front.**
 - **12-month employees will receive 12 days of general leave.**
 - **Employees who work fewer than 12 months per year will receive 10 days of general leave.**
- **Program participants who are 12-month employees will be granted 10 vacation days up front.**
- **Program participants will not be eligible for professional development days.**

Permission to Pursue Employee Phased Retirement Program

January 9, 2014

Page 3

- Program participants will not be eligible to receive incentives or performance pay.
- Program participants will be eligible to receive stipends for additional work completed, if applicable; in such circumstances, WESD will pay the full current stipend amount to smartschoolsplus, inc. If earned, stipends will be paid to program participants on a quarterly basis. Participants must submit completed stipend paperwork within designated timeframes in order to ensure prompt payment.
- Program participants will not be eligible to serve on
 - IBN Team
 - Planning and Steering Council
 - Facilities Council
- Program participants will be allowed to serve on
 - a curriculum related committee, if the committee's work impacts the participant's current year students
 - a committee, including Site Council, only if doing so is a requirement of the participant's position; determination of said requirement is to be overseen by the principal or Superintendent or designee.
- Program participants are not to be paid for any days for which regular District employees are not compensated, i.e., furlough days.
- The District may use the services of the phased retirement agency to fill position vacancies, and in doing so, must adhere to standard District protocol for working with any contract staffing agency.
 - An individual contracted through the phased retirement agency will receive 75 percent of the position base salary (or hourly rate), determined according to the District's new hire placement procedures.
 - An individual may be contracted through the phased retirement agency to begin work at any time during the fiscal year. Such flexibility in filling vacancies will support the District's efforts to meet ongoing educational and administrative needs.
 - An individual who is to be contracted through the phased retirement agency must provide a copy of his or her two most recent performance evaluations as evidence that he or she received *no unsatisfactory or ineffective* performance ratings on either evaluation.

During the current school year, 24.5 FTE (6.0 FTE administrators, 5.0 FTE classified staff and 13.5 FTE certified staff) participate in the phased retirement program, which is costing WESD approximately \$500,000.00 less than if all had remained District employees for the year.

Justin Wing is available to answer Governing Board members' questions regarding this recommendation.

PHASED RETIREMENT

Governing Board Meeting
January 9, 2014

History

Offered to eligible WESD employees through
smartschoolsplus, inc.

- On ongoing basis from 2004-2005 through 2008-2009
- Program hiatus during 2009-2010 and 2010-2011
- Offered as one-year option for 2011-2012
- Offered as one-year option for 2012-2013
- Offered as one-year option for 2013-2014

Modifications
made each
year to
address
identified
issues

Question Posed to IBN

Should WESD offer eligible employees the option to participate in a smartschoolsplus, inc. phased retirement program for 2014-2015, given the same conditions and stipulations that currently exist for the program?

Process

- Feedback solicited from IBN members via e-mail to expedite decision-making process
- Background data provided to new IBN members to support their informed feedback
- Consensus: positive response to question posed

Further Process

- At time question was posed to IBN, District was unaware of smartschoolsplus, inc.'s pending employee health benefit plan implementation
- During December 2013 IBN meetings, members were notified of issue and informed that result would likely be reduced savings to WESD
- Consensus decision to recommend pursuing phased retirement program through smartschoolsplus, inc. for 2014-2015

Recommendation

It is recommended that the Governing Board authorize WESD to pursue an employee phased retirement program with smartschoolsplus, inc. for the 2014-2015 school year in accordance with current WESD phased retirement guidelines.

QUESTIONS?